

**College Instruction Committee Minutes**  
Monday, February 26, 2018  
Contra Costa College CTC-131  
2600 Mission Bell Drive, San Pablo, California 94806

**CALL TO ORDER with Introduction of Guests**

**Members in attendance were:** Mark Wong (Chair), Laura Salas (LAVA), Robert Webster (SS), Randy Watkins (NSAS/SLO Coordinator), and Ellen Coatney (Alternate for NSAS).

**Members absent:** Katie Krolkowski, Paul DeBolt (no longer a division rep), and Irena Stefanova (left early).

**Resource Team in attendance were:** Tish Young and Karen Ruskowski (Curriculum Specialist).

**Guests in attendance were:** Agustin Palacios, Sandra Castillo, Pam Rudy, Anthony Gordon, and Aminta Mickles.

**CONSENT AGENDA ACTION ITEMS**

February 26, 2018 Agenda

February 12, 2018 Minutes

**XXXX-099 Cooperative Work Experience** (all subjects)

**Catalog Change Only:** Corrected hours where necessary and Standardized course requirements statement to the following:

*Employment in a career-related field is required. Units are determined by the number of hours worked. See the Cooperative Education Handbook. [http://www.contracosta.edu/wpcontent/uploads/2017/08/CoopHandbook\\_Final.pdf](http://www.contracosta.edu/wpcontent/uploads/2017/08/CoopHandbook_Final.pdf)*

**ART-225 Painting: Intermediate II**

**Course Deletion:** Department changing from four modules down to two modules to better align with pathways

**ART-233 Digital Art: Intermediate II**

**Course Deletion:** Department changing from four modules down to two modules to better align with pathways

**ART-275 Drawing and Composition: Intermediate II**

**Course Deletion:** Department changing from four modules down to two modules to better align with pathways

**ACTION:** Randy motioned to approve the consent agenda action items; Laura seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**NON-CONSENT AGENDA ACTION ITEMS**

**CCT-275 Introduction to Networks CCNA 1**

**New Course:** 4 units, 54 hours lecture, 54 hours lab per term, SC, DG.

**Disciplines:** Computer Information Systems, Computer Service Technology

**ACTION:** Bob motioned to approve; Ellen seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**NURS-236 Developing Competency in Nursing Practice**

**Non-Substantial Change:** Add discipline: *Nursing Science/Clinical Practice*. Add “or equivalent” after prerequisites NURS-210 & 211

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**ART-274 Drawing and Composition 2**

**Non-substantial Change:** Change title (from Drawing and Composition: Intermediate I). Replace prerequisite ART-175 (course deleted) with ART-174. Update description.

*(This proposal was tabled from 2/12/18 meeting, due to lack of time)*

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**ART-124 Painting 1**

**Non-Substantial Change:** Title changed (from Painting: Beginning I). Update SLOs

**ACTION:** Randy motioned to approve; Bob seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**ART-132 Photoshop 1**

**Non-Substantial Change:** Title changed (from Digital Art: Beginning I).

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**ART-174 Drawing and Composition 1**

**Non-Substantial Change:** Title changed (from Drawing and Composition: Beginning I). Update SLOs.

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**HHS-223 Introduction to Case Management**

**Substantial Change:** Content Review: TOP code from 120100 to 210400. SAM code from D to C. Grading option to LR. Update SLOs, textbook, assignments.

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**LARAZ-131 Introduction to LGBTQ Studies**

**New Course:** To be included in upcoming Social Justice transfer degree. 3 units, 54 hours lecture SC, DG, CSU, UC, IGETC, C-ID (SJ 130). Discipline: Women Studies/Ethnic Studies, TOP Code 2201.60.

**ACTION:** Bob motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**BIOSC-172 Introduction to Biotechnology**

**Non-Substantial Changes:** Content Review: Update content, objectives, SLOs. Add revised Distance Education Supplement. Request C-ID BIOT 101.

**ACTION:** Bob motioned to approve with changes to assignments; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**BIOSC-172L Introduction to Biotechnology Lab**

**Non-Substantial Changes:** Content Review: Remove COUNS 103A as advisory (not offered often). Add non-credit supplemental course as possible co-requisite option. Update SLOs.

**ACTION:** Bob motioned to table to include new course BIOSC 873N as co-requisite instead of "Add non-credit supplemental course..." ; Randy seconded; Mark, Randy, Laura, Robert, and Ellen were all in favor; no abstentions.

**DISCUSSION ITEMS** – There were no discussion items.

**PRESENTATIONS FROM THE PUBLIC** - There were no presentations from the public or CIC announcements.

**ADJOURNMENT** – The meeting adjourned at 4:10 p.m. The next meeting will be March 12 in CTC-131

Respectfully submitted by,  
Lynette Kral  
Academic Senate Office